

South Wilts Grammar School for Girls

Stratford Road, Salisbury, Wiltshire, SP1 3JJ
Company Registered Number: 07451741
VAT No: 114 6429 30

Email head@swgs.wilts.sch.uk
Tel 01722 323326 Fax 01722 320703



Headteacher Michele Chilcott BSc MA **Deputy Headteacher** Amanda Smith BSc PhD

May 2018

Dear Parents / Carers

Re: Translation Bee Regional Final

The French Department is planning to organise the following visit:

Date	Visit to	Contribution	Details of visit	Times	Requirements
Wednesday 6 June	University of Westminster London	£19.00	Taking part in regional final of national competition	Leave SWGS: midday Return SWGS: 10pm (tbc)	Packed tea, School uniform

Deadline for payment: midday Tuesday 15 May

Parents are requested to use the ParentPay facility. Please contact the finance office if you have any difficulties logging on to ParentPay by emailing finance@swgs.wilts.sch.uk or telephone **01722 343750**. There is no obligation to make a financial contribution although please be aware that the visit may not run if sufficient funds cannot be raised. Please see the charging policy on our website for further details.

Your daughter will be covered by the school's insurance during this trip; a copy of what is covered under this insurance is available on the main school website. It is important that the school holds current emergency contact details and details of any medical issues concerning your daughter. The school reserves the right to refuse to take a student on medical grounds.

Please ensure that your daughter takes all necessary medication with her on the trip.

Yours sincerely

Mrs M Jeffrey
French Teacher

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There is no need to return this slip if you have used ParentPay

To the Finance Office for Translation Bee Regional Final – 6 June 2018

I enclose cheque for **£19.00** made payable to South Wilts Grammar School

Daughter's name Form

Signed..... Date.....

