

# Care and Guidance



## South Wilts Grammar School

Every girl at South Wilts belongs to a form. The Form Tutor is responsible for the pastoral care of the girls and for monitoring their progress. The Tutor looks after all aspects of the girls' welfare, checks attendance and Homework Diaries (Years 7-11), collates and writes reports, institutes disciplinary measures if necessary and monitors the reward system. Form Tutors are the first point of contact between the school and parents. The forms in any year group are led by a Head of Section who has overall responsibility for them under an Assistant Headteacher.

All girls have a Personal Social Development (PSD) lesson where Health, Social, Careers, Citizenship, Work Related Learning and Enterprise Education issues are taught. PSD lessons include work on personal relationships, sex and health education (following National Curriculum Guidelines), drugs and alcohol, consumer education, financial awareness, citizenship and environmental issues. Copies of all policies and programmes relating to the above lessons are available on request. Tutors undertake individual monitoring, via academic mentoring, of the girls in Years 10 and 11. Tutors work with students in one to ones to discuss their targets, aspirations and levels of motivation.

The school has a number of policies related to the care of the students e.g. Discipline, Rewards, Sanctions, Bullying etc. A reward merit system also operates to recognise effort, achievement, attainment or community service.

Some sixth form students are academic mentors who are trained to work with lower school students, perhaps for a subject where students are struggling or with general organisation.

There are sixth form prefects for every Year 7 form and they help students settle in and enjoy their time at South Wilts. They often help organise charity events with their forms.

Parents, Tutors and Head of Section meet whenever the need to do so is identified by the school or parents. Every year there is an opportunity for parents to meet with the Tutors and teachers at a formal parents evening. For Years 9 and 11 there are additional evenings to explain what the Curriculum will be for that year group in the following years. At many of these evenings Mrs Stratton will give talks to parents on relevant topics.

Heads of Section track pupil progress carefully in response to interim effort grades and teacher feedback. On-to-one academic mentoring may be set up with the Head of Section or Deputy Head to discuss pupil's academic progress and set targets for improvement. Parents will always be contacted where this is the case.

Induction into the school in Year 7 is important in the process of settling into South Wilts. For this reason, girls are invited into the school for a day in the summer term and, with their parents, attend an Induction Evening, before starting at South Wilts in the Autumn Term.

The school has a part-time Counsellor who helps individual students cope with emotional problems and issues. She runs sessions with groups of students on friendship issues. We also have input from the School Nurse.

Available from the School or website:

Policy on Bullying  
Policy on Pastoral Care  
Policy on Sanctions  
Policy on Rewards

[www.swgs.wilts.sch.uk](http://www.swgs.wilts.sch.uk):

Policy on Behaviour  
Policy on Sex Education  
Policy on Special Needs  
Discipline at South Wilts