

South Wilts Grammar School for Girls

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Headteacher Michele Chilcott BSc MA **Deputy Headteacher** Amanda Smith BSc PhD

February 2018

Dear Parents / Carers

Re: PeaceJam 2018 Conference: 3-4 March 2018

Thank you for expressing interest in your daughter attending the PeaceJam conference. I am pleased to say that all those who are currently interested in attending will be able to do so.

Date	Visit to	Cost	Times	Requirements
Saturday 3 – Sunday 4 March 2018	Winchester University	£60.50 (covers all conference activities, breakfasts, lunches and an evening meal on the Saturday.)	Saturday 3 March 8.30 am - Breakfast and registration 9.30 am - Opening Ceremony 8.30 pm - finish, after the evening "Jam" Sunday 4 March 8.30 am - Breakfast 9.00 am - Ceremony of Inspiration 5.00 pm - Close	Smart Casual Clothing

May I remind you that I am not proposing to supervise the students throughout the whole weekend and that they will be attending at your discretion and with your agreement to this level of supervision. I will be checking in on them on both days. **I would be grateful if you would return the slip at the bottom of this letter so that we can coordinate transport arrangements.**

In order to register to attend the conference, you will now need to register your daughter directly on the PeaceJam site, found here <https://peacejamconf.org.uk/winchester/index.php>

Once you have registered you will get a confirmation e mail and a PeaceJammer Contract. This contract needs to be signed by yourself and your daughter and then handed in to me.

Once you have received the confirmation e mail you should make the payment to the school via ParentPay and then we will make payment to the conference on behalf of all the students. **Deadline for payment: Mid-day Wednesday 21 February 2018.** PeaceJam UK is working in partnership with the Burns Price Foundation to offer some funded places on the Conference. If you would like to discuss this, please refer to Mrs Stammers.

Please contact the finance office if you have any difficulties logging on to ParentPay by emailing finance@swgs.wilts.sch.uk or telephone 01722 343750.

Your daughter will be covered by the schools' insurance during this trip; a copy of what is covered under this insurance is available on the main school website. It is important that the school holds current emergency contact details and details of any medical issues concerning your daughter. **Would you please ensure that your daughter takes all necessary medication with her on the trip.**

Yours sincerely

Mrs Carolyn Stammers



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There is no need to return this part of the slip if you have used ParentPay

To the Finance Office for PeaceJam 2018 Conference: 3-4 March 2018

I enclose cheque of **£60.50** made payable to South Wilts Grammar School

Daughter's name Form

Signed..... Date.....

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To the Main Office for PeaceJam 2018 Conference: 3-4 March 2018

'I am happy for my daughter to attend the conference and I understand that she will not be supervised by a member of staff at all times'

Daughter's name Form

Signed..... Date.....

Emergency phone contact for the day.....
.....

I am able to transport my daughter to and from the Conference Yes/No

I would be happy to offer lifts to other students on Saturday Yes/No

I would be happy to offer lifts to other students on Sunday Yes/No

My daughter would only be able to attend if transport can be provided Yes/No

Please circle the correct answer and cross out the one that does not apply.

