

South Wilts Grammar School for Girls

Stratford Road, Salisbury, Wiltshire, SP1 3JJ
 Company Registered Number: 07451741
 VAT No: 114 6429 30

Email head@swgs.wilts.sch.uk
 Tel 01722 323326 Fax 01722 320703



Headteacher Michele Chilcott BSc MA **Deputy Headteacher** Amanda Smith BSc PhD

November 2018

Dear Parents / Carers

Re: Year 10 & 12 German Exchange

German students to SWGS: 26 March – 6 April 2019
SWGS students to Germany: 7 – 14 June 2019

The German Department are planning to organise the following visit:

Date	Visit to	Contribution	Details of visit	Times	Requirements
German students to SWGS: 26 March – 6 April 2019 SWGS students to Germany: 7 – 14 June 2019	Landau, Rhineland Pfalz, Germany	£290 Includes voluntary contribution for transport, insurance and all visits. Daily living costs will be on a reciprocal basis.	Opportunity to participate in a family to family exchange. To encounter the people and culture of Germany and practice the language. Visits to Heidelberg, Landau, Speyer, Karlsruhe. The German students will visit London, Bath, Stonehenge and Bristol.	Leave: Salisbury coach station early morning (tbc) Return: Salisbury coach station late evening (tbc)	ALL PUPILS WILL REQUIRE THEIR OWN PASSPORT AND EHIC CARD. Comfortable and suitable clothing and shoes for the time of year. Pocket money. More information to follow at a later date.

Parents are requested to use the ParentPay facility. We now have the facility for BWS students/parents to pay over the telephone. Please contact the Finance Office if you are a BWS parent or if you are having difficulties logging on to the ParentPay by emailing finance@swgs.wilts.sch.uk or tel. 01722 343750.

You can make the payment in full or alternatively the following payment schedule applies. Reminder notices will be sent out by email.

- **£100 non-refundable deposit by Monday 3 December 2018**
- **£100 2nd payment by Thursday 31 January 2019**
- **£90 final payment by Thursday 28 February 2019**



There is no obligation to make a financial contribution although please be aware that the visit may not run if sufficient funds cannot be raised. Please see the charging policy on our website for further details. Parents / Carers in receipt of certain benefits may be entitled to financial support – please contact the school finance office for details. An insurance form and confidential medical questionnaire will be sent out at a later date. The school reserves the right to refuse to take a student on medical grounds.

From September 2018, new legislation requires schools to undertake additional checks to safeguard students whilst on exchange visits. This will require all adults (anyone over the age of 18) in the home to present documents to the school so that an enhanced DBS check can be carried out. There will be no extra cost for this. Although Germany does not use the same DBS system as the UK, we will also be asking our partner school to undertake similar checks, in preparation for your daughter/son staying in Germany.

Please ensure that your son / daughter takes all necessary medication with him / her on the trip.

Yours sincerely



Mrs Kerry Ennew
Head of Languages

There is no need to return this slip if you have used ParentPay

To the Finance Office for Year 10 & 12 German Exchange 2019 by 3 December 2018

I enclose a cheque for **£100** non-refundable deposit payable to South Wilts Grammar School

Daughter's name Form

Signed.....Date.....

