

South Wilts Grammar School for Girls

Stratford Road, Salisbury, Wiltshire, SP1 3JJ
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Headteacher Michele Chilcott BSc MA **Deputy Headteacher** Amanda Smith BSc PhD

September 2018

Dear Parents / Carers

Re: Year 10 Drama Technical Workshop Day at Salisbury Playhouse

The Drama Department are planning to organise the following visit:

Date	Visit to	Contribution	Details of visit	Times	Requirements
Tuesday 26 February 2019	Salisbury Playhouse	£12.50	Insight into theatre production, working with Playhouse professionals. Also some experiences required by the new GCSE specification. Workshops include lighting and sound design, costume, make-up and stage management.	Leave SWGS 9.30am to arrive at Salisbury Playhouse 10am Return to SWGS 2.45pm	Packed Lunch

Deadline for payment: Mid-day Friday 12 October 2018 so that the tickets can be purchased

Parents are requested to use the ParentPay facility. Please contact the finance office if you have any difficulties logging on to ParentPay by emailing finance@swgs.wilts.sch.uk or telephone 01722 343750. There is no obligation to make a financial contribution although please be aware that the visit may not run if sufficient funds cannot be raised. Please see the charging policy on our website for further details.

Your daughter will be covered by the school's insurance during this trip; a copy of what is covered under this insurance is available on the main school website. It is important that the school holds current emergency contact details and details of any medical issues concerning your daughter.

Please ensure that your daughter takes all necessary medication with her on the trip.

Yours sincerely

Mrs Kelly Lawrence
 Head of Drama

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There is no need to return this slip if you have used ParentPay

To the Finance Office for Year 10 Technical Workshop Day 26 February 2019

I enclose cheque for **£12.50** made payable to South Wilts Grammar School

Daughter's name

Form

Signed.....

Date.....

