

18th December 2017

Dear Parents/Guardians

We will be holding a Parents Evening to discuss the itinerary and all other general issues about the Food trip to Barcelona in D2 at SWGS on **Thursday 18 January at 16:00**. There is a detailed powerpoint on the VLE, which will hopefully answer most questions and attendance at the meeting is not a necessity; but if you have specific queries I will be happy to meet you and answer these then.

There will also be an opportunity to meet some of the staff accompanying the students, and I look forward to meeting you. Please complete the slip below indicating if you will be attending the evening.

The school also needs a photocopy of the photo/information page of their passport together with a photocopy of their EHIC card. All students will be covered by an extensive insurance package but possession of an EHIC card will be essential.

Yours sincerely

Mrs G Mahoney  
Party Leader

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**Complete and return this slip to The Finance Office**

**Barcelona Trip Parents' Meeting: Thursday 18 January 16:00 in D2**

Daughter's Name and Form .....

\* I shall / shall not be able to attend the Barcelona Trip Parents' Evening.

\*please delete as appropriate

Signed (parent/guardian) .....