



SOUTH WILTS GRAMMAR SCHOOL

HEADTEACHER DR AMANDA SMITH BSC PHD

PASTORAL DEPUTY HEADTEACHER
JILL BELLAMY BA MAÎTRISE (FLE)

CURRICULUM DEPUTY HEADTEACHER
JACOB LEAN BSC MSC

SWGS APPLICATION FOR FREE SCHOOL MEALS

- You must be in receipt of one of the benefits shown below to be eligible for Free School Meals for your child or children.
- In order to verify your entitlement, we need to ask you to supply us with evidence to show you are currently in receipt of one of the eligible benefits (please see below).
- We cannot backdate claims. The date of entitlement is the date that we confirm your eligibility, using the paperwork supplied by you, and successfully process your application.

ELIGIBILITY

I confirm that I am currently in receipt of one, or more, of the benefits below. Please tick the box(es) to indicate which benefit(s) you currently receive. **Without this information we cannot process your claim.**

☐	Income Support
☐	Job Seekers Allowance income-based (NOT contribution based JSA)
☐	Employment and Support Allowance income-related (NOT contribution based ESA)
☐	Support under Part VI of the Immigration and Asylum Act 1999 - National Asylum Seekers Support (NASS)
☐	The guarantee element of State Pension Credit
☐	Child Tax Credit (you must NOT be entitled to Working Tax Credit and have an annual income (as assessed by HM Revenue & Customs) that does not exceed £16,190 (April 2012)
☐	Working Tax Credit 'run-on' - the payment you receive for a further four weeks after you stop qualifying for Working Tax Credit
☐	Universal Credit (provided you have an annual net earned income of no more than £7,400, as assessed by earnings from up to three of your most recent assessment periods)

If you currently receive Working Tax Credit (other than the 'run-on') you are not eligible to claim Free School Meals.

EVIDENCE OF BENEFITS

Please provide evidence of eligibility as follows:

Income Support	Your most recent letter from your Job Centre / Benefits Office confirming your ongoing entitlement (NB: this must specify the type of benefit you are receiving).
Income-Based Jobseeker's Allowance	
Income-related Employment and Support Allowance	
Child Tax Credit with an income of less than £16,190 (and NOT also receiving Working Tax Credit)	Your most recent HM Revenue and Customs TAX CREDIT AWARD notice (Form TC602), relevant to the current financial year. NB: All pages are required.
National Asylum Seekers Support (NASS)	A letter from the National Asylum Support Service (NASS) confirming such benefit

STRATFORD ROAD, SALISBURY, WILTSHIRE, SP1 3JJ
EMAIL: HEAD@SWGS.WILTS.SCH.UK
TEL: 01722 323326

COMPANY REGISTERED NUMBER: 07451741
VAT NO: 114 6429 30



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Guarantee element of State Pension Credit	Your most recent PENSION CREDIT M1000 AWARD notice
Universal Credit	Last 3 months Universal Credit statements

YOUR DETAILS (Parent/Carer) (Please complete all sections in block capitals)

Mr/Mrs/Miss/Ms/Other										
Legal First Name										
Legal Surname										
Address								Post Code		
Date of Birth					Email					
					Telephone Number					
					Mobile Number					
National Insurance Number or NASS Number (this can be found on your benefit letter or tax credit notice)										

CHILD'S/CHILDREN'S DETAILS

Details of ALL dependant children attending or about to join South Wilts Grammar School that you wish to claim free school meals for.

Legal First Name	Legal Surname	Date of Birth	Your relationship to the child

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SUBSIDIES

Please note that if you receive one of the above benefits but your income exceeds the threshold for the free school meals, you are still eligible to receive **subsidy** towards the cost of the school uniform and music tuition fees in school. Uniform & music subsidies are also available if you receive Working Tax Credit or Universal Credit but your income is above £7,400. Please complete this application form and return to the finance office with the evidence of the benefits you receive as specified above.

DECLARATION

I sign to certify that the information I have given is correct and I understand it is fraudulent to give false information.

I agree that you will use the information provided to assess my current and ongoing eligibility to claim Free School Meals. I understand this information may be shared with organisations you work with to provide services to me. I agree to inform the South Wilts Grammar School promptly if my benefit or tax credit entitlement changes or if I change my name or address.

Name (block capitals)

SignedDate

Please return completed form and any documentary evidence by post or in person to:

Finance Office
South Wilts Grammar School
Stratford Road
Salisbury
SP1 3JJ

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