



SOUTH WILTS GRAMMAR SCHOOL

SCHOOL AIMS

South Wilts Grammar School is a progressive school, which aims to maintain high academic standards and cultural achievement within a caring environment. We seek to encourage responsibility and personal fulfilment so that students attain their maximum potential. The School is dynamic and works with the community to prepare its students for life-long learning and adult independence.

South Wilts Grammar School values and respects all students equally and aims to provide equality of opportunity wherever possible.

South Wilts Grammar School is committed to safeguarding and promoting the welfare of children. The school fulfils its responsibilities as laid out in the following key documents: Working Together to Safeguard Children, Keeping Children Safe in Education and the procedures of the Safeguarding Vulnerable People Partnership.

Safeguarding links/ risks associated with this policy: Teachers must carefully consider the work they are setting for homework ensuring it is in accordance with the Curriculum, teaching material and feedback policy.

HOMEWORK POLICY

We believe that the regular setting of homework, accompanied by meaningful feedback, is an important part of good education and effective learning. Well-designed tasks enable students to extend their learning, and clear systems and routines should support students in organising and completing their work.

AIMS

Homework should:

- consolidate and reinforce knowledge, understanding and skills developed at school, enabling learning to be reviewed and revised
- ensure tasks extend learning and challenge students' thinking
- develop research and study skills, confidence and motivation needed to study independently
- prepare students for future learning
- supports students in managing particular demands, such as GCSE and A Level coursework
- provide opportunities to parents or carers in support of students' learning

GUIDELINES

1. Homework should be clearly defined with targets given and be achievable, at the highest level, in terms of the time and resources required.
2. Homework should be purposeful in the academic demands made on individual students and relevant to the scheme of work.

3. Homework should, where appropriate, be responded to and marked promptly and meaningfully in accordance with the Assessment and Reporting policy of the school with an indication of when work will be returned being given.
4. Homework should be entered by the student in their planners in Years 7, Students in Years 8 – 13 are advised to use either a homework diary or equivalent to record their homework.
5. In Years 7-11 the homework timetable should be used as a guide to the night on which homework could be set in each subject. Homework will be set to be completed on the evening following the lesson. Where this is not possible an alternative evening will be allocated as per the homework timetable. A homework deadline of the next day will not be set.
6. Time guidelines are set for the maximum duration of each piece of homework in Years 7-11. In Year 7 each homework should be no more than 20 minutes in length for the first term and extending to no more than 30 minutes from Term 2. All homework in Years 8 and 9 will be no more than 30 minutes in length. At Key Stage 4 each homework should be no more than 40 minutes in duration. The support of parents / carers in helping students to adhere to this is appreciated. *Please see Appendix 1.*
7. In the sixth form students are expected to show greater independence in the organisation of their time. Homework duration and deadlines will vary as appropriate, with students also being expected to use their time outside the classroom to independently extend their own learning in a self-directed way.
8. Homework will be assigned through Microsoft Teams. This allows students to access all the relevant materials to assist with the completion of the task(s) set as well as notifying the students of the deadline of the assignment. Students may be asked to upload work onto MS Teams as a means to handing in work.
9. If a student is unable to meet a deadline due to extraordinary circumstances they should see the teacher before the lesson. An extension of a day can be given if homework is forgotten occasionally. Teachers should use their professional discretion if work is not completed on time for genuine reasons.
10. If homework is not presented on time without prior consultation, then the teacher should record this in SIMS, in accordance with the Student Behaviour and Sanctions Policy. If homework is not done to a good enough standard students can be asked to repeat it and may have this recorded in SIMS, in accordance with the Student Behaviour and Sanctions Policy.
11. Parents / carers of Year 7 students should check the planners every week.
12. If it is apparent that a student is having difficulty in organisation then extra support will be given as appropriate by the Tutor, Subject Teacher or by the Pastoral Support Manager. Issues will be discussed with parents if necessary. It is helpful if parents / carers communicate with school staff if there are issues at home that may affect a student's ability to cope with their homework.
13. For some students we know that working at home may be more difficult and finding a quiet place in which to study and work is not always straightforward. For those students, the Library and IT rooms can be used during breaks and lunchtimes. Students in the Sixth Form can also use the Sixth Form Common room at those

times, as well as using free classrooms when they have a study period on their timetable (not including specialist rooms with health and safety concerns).

14. Each Head of Department will monitor tasks that are set to ensure that:

- Homework is wide-ranging and structured
- Lead their teams in discussing and developing suitable homework tasks
- The purpose of the homework is explained to students
- The homework is monitored regularly and marked in line with the Assessment and Reporting Policy (where appropriate)
- All members of their team meet the expectations set out in this policy
- The quality of completed homework is monitored and reviewed at regular periods
- Students get regular feedback and are consulted from time to time

15. Teachers will:

- Set homework of appropriate duration at the time specified in the homework timetable and achievable within the time specified
- Set tasks that provide a suitable challenge for all students in a class
- Allow a reasonable time for the completion of homework tasks
- Clarify the purpose of homework, including how the students will receive feedback on the piece of work or how the piece of work will be used
- Ensure that students have been assigned the homework through MS Teams and where relevant, the time the homework should take to be completed
- Monitor the completion of homework in the next lesson
- Provide feedback in line with the Assessment and Reporting Policy

16. Tutors will:

- Ensure that members of their tutor groups understand the homework timetable and how the school expects the student planner to be organised. This is especially important for KS3
- Ensure that all members of their tutor group write their homework timetables in their student planner in Year 7 or suitable place
- Be aware of any student's home circumstances that make the completion of homework difficult, and encourage such students to work in school where possible
- Support students in their time management and organisation for homework

17. Students will:

- Record homework in their student planner in Year 7 or suitable place and ensure they understand the homework tasks, asking questions if they are unsure
- Demonstrate a commitment to spending an allocated time doing the tasks set
- Complete homework tasks to the best of their ability within the appropriate length of time and not spending unnecessary long periods of time on a topic.
- Submit the homework on time
- Get into the habit of doing homework on the night it is set and designating a regular homework time.

18. Parents / carers will encourage and monitor homework by:

- Providing a reasonably quiet, suitable place in which their child(ren) can do their homework (as far as possible)
- Making it clear to their child(ren) that they value homework and support the school in explaining how homework can help them make progress at school
- Encouraging their child(ren) and praising them when they have completed their homework
- Expecting deadlines to be met and checking that they are
- Supporting their child(ren) by setting timings for pieces of work to stop them from overworking
- Inform the school if an issue arises, through direct contact with the form tutor or Head of Year.

19. Rewards and Sanctions will be given to students based on the quality of homework completed or failure to complete work effectively and/or by the deadline.

20. Monitoring, evaluation and review:

- The implementation of this policy will be monitored regularly by the senior leadership team to ensure that it remains relevant and fit for purpose and will be evaluation in the light of any concerns.

21. The school will review this policy to assess its implementation and effectiveness. The policy will be promoted and implemented throughout the school.

Related policies:

Curriculum, Appropriate Teaching Material and Feedback Policy
 Assessment and Reporting Policy
 Students Behaviour and Sanctions Policy

APPENDIX 1 - KS3 Homework timetable; allocation of homework by subject

Year 7

Subject	No of lessons per fortnight	Homework frequency
Maths	6	Up to twice weekly
Science	6	Weekly
English	6	Weekly
Technology	3	Weekly
Computing	3	Fortnightly
Geography	3	Fortnightly
Music	3	Fortnightly
RS	3	Fortnightly
Art	3	Fortnightly
History	3	Fortnightly
French/German	2/2	Weekly*
Drama	2	None
PSHE	2	None
PE	3	None

* May be given as one 30-minute task or two 15 minutes tasks

Year 8

Subject	No of lessons per fortnight	Homework frequency
Maths	7	Twice weekly
Science	7	Weekly
English	7	Weekly
Technology	3	Weekly
Computing	2	Fortnightly
Geography	2	Fortnightly
Music	2	Fortnightly
RS	2	Fortnightly
Art	2	Fortnightly
History	2	Fortnightly
French/German/Spanish	2/2/3	Weekly*
Drama	2	None
PSHE	2	None
PE	3	None

* May be given as one 30-minute task or two 15 minutes tasks

Year 9

Subject	No of lessons per fortnight	Homework frequency
Maths	7	Twice weekly
Biology	3	Fortnightly
Chemistry	2	Fortnightly
Physics	2	Fortnightly
English	7	Weekly
Technology	3	Weekly
Computing	2	Fortnightly
Geography	2	Fortnightly
Music	2	Fortnightly
RS	2	Fortnightly
Art	2	Fortnightly
History	2	Fortnightly
French	3 or 4	Weekly*
German	3 or 4	Weekly*
Spanish	3 or 4	Weekly*
Drama	2	None
PSHE	2	None
PE	3	None

* May be given as one 30-minute task or two 15 minutes tasks

Reviewed by	Date of Review / approval	Review cycle	Next Review Date	Statutory / Non statutory	Website
Ed Ex	Autumn 2026	Yearly	Autumn 2027	Non statutory	Yes